

# **Chief of Police**

## **Town of Dixfield**

The Town of Dixfield is accepting applications for the position of Police Chief. The Town seeks a law enforcement professional to perform a variety of administrative, supervisory and professional duties in planning, coordinating and directing the activities of the Police Department as well as participate in an active patrol position within the Town's four person department.

Responsibilities include:

- Plan, coordinate, supervise, and evaluate police department operations;
- Develop policies and procedures for the department;
- Maintain records and legal documents necessary for evaluation and control of department operations;
- Coordinate information, review evidence, witnesses, and suspects in criminal cases, and assess trends, similarities, and associations with other cases;
- Coordinate and supervise the training, assignment, and development of subordinate police officers;
- Handle grievances, maintain discipline, and the general behavior of assigned personnel.

Successful candidates should have the following minimum qualifications:

- Graduation from a college or university with at least an Associate's Degree in Police Science, Law Enforcement, Criminal Justice, Public Administration, or other closely related field.
- Graduate of Maine Criminal Justice Academy, or able to obtain a waiver;
- Valid Motor Vehicle Operator's Class C License
- Supervisory Experience

Preferred qualifications:

- State of Maine Law Enforcement Executive Certificate
- Extensive Law Enforcement background with experience in contract negotiation, human resource management, and budgeting.

Salary range from \$48,000 to \$52,000 depending upon qualifications and experience.

Resume and cover letter should be mailed to and received no later than May 3, 2019:

Dustin Starbuck, Town Manager  
Town of Dixfield  
PO Box 808  
Dixfield, ME 04224

**The Town of Dixfield is an equal opportunity employer.**